



St Peter's Catholic High School

A Specialist Visual Arts College



NOM/ABA

15th December 2016

Dear Parent/Carer

Applying to College, sixth form or Training Provision through UCAS Progress

Searching and applying for their preferred post-16 destination is one of the most important activities your son will carry out during Year 11. As we move into a more digital age where the majority of applications are required to take place via an on-line platform, the school will be encouraging and supporting some pupils to carry out this process using the UCAS Progress system, as part of a new approach being trialled across Greater Manchester.

UCAS Progress is a common application process, which helps young people to search and apply for their future learning and training through a single, online system. The benefit of using UCAS Progress is that they can search through the full range of post-16 opportunities, including A-levels, vocational courses and apprenticeships, before deciding where to apply. They will only have to input their personal information once and can send these details to multiple colleges and providers they are interested in applying to. Your son has expressed an interest in this process and will receive support from teachers and/or the careers adviser to search for opportunities and to complete their application(s). As the system is web-based they will also be able to access their accounts at home or via other computers and mobile platforms that have internet access.

The Greater Manchester Combined Authority (GMCA) is fully funding the UCAS Progress system for all Greater Manchester young people during the 2016/2017 academic year. As we wish to make the UCAS Progress system available for apprenticeship applications to some young people in Year 11, we will be uploading your son's basic information onto the UCAS Progress system to create their account prior to introducing them to the system in the first term. This will include their first name, surname and date of birth, which will enable UCAS Progress to set up secure usernames and passwords.

This information will also be made available to Career Connect, Positive Steps and Salford City Council, each of whom is supporting the delivery of the project in Greater Manchester. Career Connect and Positive Steps are careers services that have been commissioned to deliver the project in Greater Manchester, whilst Salford City Council holds the licence agreement with UCAS on behalf of the GMCA. These organisations will only have access to your son's basic information for statistical purposes and under no circumstances will their information be shared with any other third party (e.g. a college or training provider) without their prior consent.

If you wish to discuss this further, please do not hesitate to contact me at school or via email: maloneym@saintpetershigh.wigan.sch.uk otherwise please complete the reply slip below to consent to your son/daughter's details being used for the UCAS progress process.

Yours sincerely

N Maloney (Mrs)
CIAG coordinator

Howards Lane, Orrell, Wigan WN5 8NU

Tel: 01942 747693 Fax: 01942 747 694

Email: enquiries@admin.saintpetershigh.wigan.sch.uk

Web: www.saintpetershigh.wigan.sch.uk

Headteacher: Mr. A. McGlown M.A. (Oxon) N.P.Q.H

Pupils name.....Form.....

To Mrs Maloney

I do/ do not (please indicate as appropriate) wish for my son's/daughter's information to be uploaded on to the UCAS system.

Signed Parent/Carer

.....Date

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