



St Peter's Catholic High School

CAM/ABA

A Specialist Visual Arts College



18th April 2017

Dear Parent/Carer,

It is with great pleasure I can confirm that your child has confirmed a place on our upcoming trip to Rome and Pompeii. I'm sure your child will have a thoroughly rewarding and enjoyable trip.

Below I have outlined the payment schedule for this trip.

Payment	Due	Amount
Deposit	8 th May	£150
Second Payment	3 rd July	£150
Third Payment	8 th September	£150
Final Payment	21 st October	£100

If you would prefer, you could pay the full remaining amount by 8th September 2017.

The pupils will travel on their own passports. They also require an EHIC card. These can be obtained from the post office or online at www.ehic.org.uk. Both documents will need to be valid for travel in March 2018. Can I take this opportunity to remind you that I will require a photocopy of your child's passport and EHIC card by 1st October 2017. This is to ensure that we have the passport details correct in order to book the flights.

All money paid in for this trip is non-refundable. This applies even if the school decides that, because of misconduct/poor attitude on the part of your son/daughter, it would not be appropriate for him/her to take part. Signing the reply slip below indicates that you understand, accept and support this policy and will make no claim against the school if it is applied. Please do not sign the form otherwise. Your son/daughter will only be allowed to go on the trip if the reply slip below is signed.

Thank you very much for your assistance in these matters.

Yours sincerely,

C Campbell (Mrs)
Ancient History teacher

Dear Mrs Campbell,

Name _____ Form _____

I/We received the letter dated 18th April 2017 regarding the instalments for the trip to Rome.

Signed _____ Date _____

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