

St Peter's Catholic High School

Minutes of the Full Governing Body Committee held on Tuesday 13<sup>th</sup> May  
2014

Governors Present: Mr Sweeney (Chair), Mrs Fisher, Mrs Chivers, Fr. Jackson, Mr McGlown, Mr Armson, Mrs Cocker, Mr Corner, Mrs Doran, Mr Houghton, Mrs McLaughlin, Mr Morris, Mrs Oldfield, Mrs Pilkington, Miss Swindells, Mrs Tunney.

Also Present: Mrs Gaskell (Clerk to Governors). Mr Williams (Liverpool Archdiocese, Mr Clegg Wigan LA).

**1. Opening Prayer**

Fr. Jackson opened the meeting with a prayer.

**2. Apologies for Absence**

Ms Smith, Mr Nixon.

**Absent without apology.**

Mr Mugan.

**3. Declaration of Business Interest**

None.

**4. Proposed Building work and increase in Admission Number.**

Mr Williams reported the proposal has the full approval of Wigan LA and Liverpool Archdiocese. The purpose of the meeting today is to gain Governing Body approval for the scheme.

The proposal is for a suite of accommodation (new build) which is sufficient to allow a 7 form entry into St Peter's with a Published Admission Number (PAN) of 210 by September 2016.

The work will also include a mezzanine floor to the dining room; some of this work will be undertaken within the school year with the majority taking place over the summer holidays 2015.

The proposal will require the current mobile classrooms to be re-sited whilst the work is undertaken; and then removed from site following completion.

The timescale for this work is very tight. It is proposed that investigative work on the land will start as soon as possible this term, followed by detailed plans submitted to Planning for approval. Contractors to start work Summer 2015 with a completion date of Summer 2016.

**Action**

The funding will be provided by the LA via 'basic needs funding' and the Archdiocese via 'LCVAP funding'. The total budget is 2.3 million.

Following Governor approval, a design team will be gathered to start the process. Governors may also wish to consider how they will communicate with their neighbours regarding the proposal. This can be done via 'leaflet' drops or an open evening where residents can see the plans and ask questions. Mr Williams and Mr Clegg can be available for such an evening if required.

The Highways department will have input into how the site will be accessed by contractors, and we will need to comply with their recommendations.

**Resolved**

Governors approved the proposal.

**Q** What is confidential?

**A** The basic details are now on public record, detailed information is to be kept confidential until finalised.

Mr Williams and Mr Clegg left the meeting.

**5. Any Other Business**

Mr McGlown reported to Governors St Peter's is to have a Section 48 (RE) inspection on Tuesday 17<sup>th</sup> June 2014. This is a one day inspection, the inspectors are Paul Mannings and Elizabeth Dolan. Staff are aware and Governor input will be needed.

Mr McGlown suggested a member of the Student Progress & Curriculum Committee meet the inspectors.

**Resolved.**

Mrs Chivers agreed to meet the inspectors on the 17<sup>th</sup> June.

Mr Sweeney declared the meeting closed at 7.15 p.m.