

St Peter's Catholic High School

Minutes of the Full Governing Body Committee held on Tuesday 17<sup>th</sup> September 2013

Governors Present: Mr J Armson, Mrs C Chivers, Mrs V Cocker, Mr D Corner, Mr M Crompton, Mrs A Doran, Mrs R Fisher, Fr. B Jackson, Mr A McGlown, Mrs N McLaughlin, Mr R Morris, Mr C Mugan, Mr S Nixon, Mrs K Pilkington, Ms G Smith, Mr T Sweeney, Miss L Swindells, Mrs S Tunney.

Also Present: Mrs C Gaskell (Clerk to Governors).  
Mrs S Forrester (Deputy Headteacher)  
Mr M Keating (Deputy Headteacher)  
Mr T Warren (Director of Education Liverpool Archdiocese)

**1. Opening Prayer**

Fr. Jackson opened the meeting with a prayer.

**2. Welcome New Foundation Governor.**

Mr Sweeney welcomed Mrs Anne Doran as a new Foundation Governor at St Peter's.

**3. Election of Governing Body Chairperson and Vice Chairperson.**

Mrs Gaskell reported nomination for:-  
Mr Sweeney – Chairperson  
Mrs Chivers and Mr Nixon – Vice Chairperson.

Mr Sweeney left the room.

**Resolved**

Mr Sweeney was elected as Chairperson for a two year term.

Mrs Chivers and Mr Nixon left the room.  
A vote was taken and Mrs Chivers was elected.

**4. Appointment of Clerk to the Governing Body**

Mrs Gaskell was confirmed as Clerk to the Governing Body.

**5. Proposal for future of St Peter's Catholic High School.**

Confidential Item – see separate sheet attached.

**6. Apologies for Absence**

Mr Houghton  
Mr Speakman was absent without apology.

**7. Governing Body Review**

**a To confirm membership of Committees.**

The membership of the Committees was confirmed unchanged.  
Mrs Doran agreed to join the Finance Committee.

TB

**b Appointment of Clerk to Committees**

Mrs Gaskell was confirmed as Clerk to all Sub-Committees.

**c Review of Governing Body 'Code of Conduct'**

After discussion it was agreed to re-adopt the 'Code of Conduct' unchanged.

Mr Sweeney reminded Governors of the need to keep the business of the Governing Body confidential at least until after the minutes had been accepted as a correct record.

**d To review the Policy Statement on Public Access to Governing Body meetings.**

The Governing Body agreed to keep the policy statement, with this amendment: 'after they have been approved as an accurate record by the Governing Body'.

It was proposed that the Governing Body minutes be published on the school website.

**Q** Is this common practice?

**A** Some do some don't. It can't do any harm.

**Resolved**

Full Governing Body minutes will be published on the School Website after they have been approved as an accurate record and all confidential items have been removed.

**e Confirmation of appointment of Governors with specific responsibilities.**

The LA have supplied a new list of required specific responsibility roles for Governors.

Chairperson – Mr Sweeney

Vice Chairperson – Mrs Chivers

Clerk – Mrs Gaskell

Directors Briefing Representatives – Mr Sweeney, Mr Houghton

Health & Safety Governor – vacant

Link Governor – Mrs Pilkington

Special Education Needs and Disability – Mrs Pilkington

Vulnerable Children (Child Protection and Looked after) – Mrs Cocker.

**Q** How do we track Gifted and Talented?

**A** This is an area which needs to be looked at. We will deal with this under Student Progress/Curriculum Committee.

**Q** Do we track students after they leave St Peter's?

**A** We do track post 16 destinations, but it is not our responsibility to track this post 18.

**Resolved**

It was agreed that a Gifted and Talented Governor representative would be discussed at Student Progress/Curriculum Committee.

**f Confirmation of Governors' Eligibility**

Forms were completed by all Governors present.

**g Completion of Register of Pecuniary/Business Interest Form 2013-2014.**

Forms were completed by all Governors present.

Fr. Jackson left the meeting at 7.40 p.m.

**8. Headline 2013 GCSE exam results.**

Mr McGlown reported these are just the headline results for information. The actual detailed results will be presented to the Student Progress/Curriculum Committee.

St Peter's is the highest scoring school in Wigan and joint top with All Hallows in the Liverpool Archdiocese.

Some of the English results have been sent back to the exam board for re-marking.

**Q** When will the results of the remarking be known?

**A** By the end of September.

**Q** Could this impact on the students for the points needed to progress to College?

**A** Yes it could, however most students applying for Winstanley had enough points.

**Q** Following the training received last year should this item not have been further up the agenda?

**A** This is an additional item for information. The results proper will be dealt with at Student Progress/Curriculum.

The Governors wished to congratulate all staff and students on the excellent exam results.

**9. Any other items of Urgent Business**

Presentation Evening.

**Q** When will the proposed Presentation Evening take place?

**A** It is proposed 28<sup>th</sup> November 2013 at Robin Park.

The Evening will be an awards evening for last year's Y11 and a celebration of other successes.

Details will follow and all Governors will be invited.

Parent Survey

**Q** When will the results of this survey be available to Governors?

**A** A document will be produced before half term and circulate to Governors for comments/questions at the next Full Governors meeting.

Cost of School Uniform

**Q** Is there a monopoly situation regarding supplies of school uniform and does St Peter's make a profit from them?

**A** No – St Peter's do not sell uniform and do not receive a commission from the sale of uniform. We do not use just one supplier, and parents can buy items needing embroidery from anywhere and get them embroidered at a small extra cost.

**10. Any items of a Confidential Nature.**

See item 5 above.

**11. Any Other Business.**

None.

Mr Sweeney declared the meeting closed at 8.00 p.m.