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| St Peter’s RC High SchoolKirkmanshulme LaneBelle VueManchesterM12 4WB |   11 May 2017 |

Dear Sir or Madam

**Yellow School Bus Services 2017/2018**

The Yellow School bus service(s) for 2017/18 are: Y9, Y12, Y13 & Y14

The following information outlines the application process for Yellow School Bus passes for the next academic year 2017/2018.

* The TfGM online portal will be open between 1 June and 30 June 2017 for pupils to apply for their annual Yellow School Bus pass.
* The portal can be found at [www.tfgm.com/buses/yellowschoolbus](http://www.tfgm.com/buses/yellowschoolbus) where FAQ’s and service maps will be available.
* The applicant will choose which Yellow School Bus they wish to use.
* The applicant will receive an e-mail with a unique reference number to confirm the application has been received.
* The portal will close on 30 June to assess applications that have been received.
* Passes will be sent out during July and August.
* Unsuccessful applicants will be advised by e-mail.
* The portal may open again in mid-July but only for Yellow School Bus Services that still have spaces available.
* Pupils should also ensure that they either already have an igo card or have applied for an igo card in order to use the Yellow School Buses

Places are limited. Applications **must** be made before 30 June to maximise chances of securing a place.

Thank you for your co-operation.

Yours sincerely

Yellow School Bus Team

**Operational Service Planning TfGM**

**Direct line: 0161 244 1000**