

**ST PETERS CATHOLIC HIGH SCHOOL  
MEETING OF THE FULL GOVERNING BODY  
TO BE HELD ON 12<sup>th</sup> SEPTEMBER 2017 AT 6PM**

**BUSINESS PLANNING MEETING  
MINUTES**

**GOVERNORS PRESENT:** Mrs C Chivers (Chair), Mrs R Fisher, Mrs A Doran, Mr D Corner, Mr C Hough, Mr B Morris, Mrs J Watts, Mr A McGlown, Fr B Jackson.

**IN ATTENDANCE:** Mrs H Pinnington (DHT), Mrs C White (Clerk).

*Meeting Started: 6.10pm (Traffic Congestion due to an accident on Motorway)  
Meeting Finished: 8.30pm*

*The Clerk took the Chair for the first three items.*

**1. OPENING PRAYER**

Father Jackson was invited to open the meeting with a Prayer.

**2. RATIFICATION OF FOUNDATION GOVERNOR RE-APPOINTMENT**

Governors **RATIFIED** the re-appointment of Mrs A Doran as a Foundation Governor.

**3. ELECTION OF GOVERNING BODY CHAIR AND VICE CHAIR**

**3.1 Election of Governing Body Chairperson**

Governors were invited to consider the nominations received and to elect a Governing Body Chair for the ensuing year. Governors were informed that one name had been put forward for election, Mrs Caroline Chivers.

*Mrs C Chivers withdrew from the meeting as Mr B Morris and Mrs K Pilkington arrived (6.15pm)*

A secret ballot was taken and it was:

**AGREED:** Unanimously, that Mrs Caroline Chivers be elected as Chair for the next two years.

*Mrs Chivers re-joined the meeting.*

**3.2 Election of Governing Body Vice-Chairperson**

Governors were invited to consider the nominations received and to elect a Governing Body Vice Chair for the ensuing year. Governors were informed that one name had been put forward for election, Mrs Ruth Fisher.

*Mrs R Fisher withdrew from the meeting.*

A secret ballot was taken and it was:

**AGREED:** Unanimously, that Mrs Ruth Fisher be elected as Vice Chair for the next two years.

*Mrs Fisher re-joined the meeting and Mrs Chivers took the Chair.*

#### **4. APPOINTMENT OF CLERK TO THE GOVERNING BODY**

##### **4.1 To appoint a Clerk to the Governing Body for the ensuing year**

*Mrs C White declared an interest in this item.*

Governors had discussed the appointment of the Clerk to the Governing Body at the Summer FGB meeting.

**AGREED:** That Governor Services be appointed Clerk to the Governing Body.

Governors sought clarification on the attendance of Mr T Carroll from Governor Services. Mr Carroll would not be in attendance for meetings but would be the 'first reserve' Clerk. Governors **NOTED** the information.

#### **5. APOLOGIES FOR ABSENCE**

- 5.1 To receive apologies for absence
- 5.2 To accept apologies for absence
- 5.3 To note any Governors not in attendance

All Governors were in attendance.

#### **6 ITEMS TO BE INCLUDED UNDER ANY OTHER BUSINESS**

Governors **AGREED** the following items to be included under any other business:

- Staff update (Head teacher)
- Finance update (Chair of Finance and Premises)
- Parent Governor Election (matter arising from Minutes)

#### **7. DECLARATION OF INTEREST**

To invite Governors to declare whether they have any direct or indirect personal, prejudicial or pecuniary interest or conflict of interest in any matter which forms part of the agenda for this meeting or is likely to be discussed at this meeting.

No declarations made. The Clerk has an interest in Item 4 and 8.3.

#### **8. GOVERNING BODY REVIEW**

##### **8.1 To agree the Terms of Reference for the Committees.**

The Terms of Reference were formally **AGREED** after approval in summer 2017. The Chair signed the dated Terms of Reference for the audit pack, with copies available on Governor Hub for reference.

## **8.2 To Confirm Membership of Committees of the Governing Body**

Governors were reminded that all Governors could attend any Committee meeting as an appointed member or as an observer.

Governors **AGREED** that the following members of staff would attend committees (and FGB) as required in an Observer capacity:

- Mrs Helen Pinnington, Deputy Head – all committees
- Mr Matt Roberts, School Business Manager – Finance and Premises
- Mr Andy Braddock, Site Manager – Finance and Premises

The Committee membership was reviewed and appointments were **CONFIRMED** and set out at Appendix 1. Appointments of Chairs and Vice Chairs would take place at the first committee meeting.

## **8.3 Appointment of Clerk to the Committees**

Governor Services was **APPOINTED** as Clerk to the following committees:

- Personnel
- Pay
- Finance and Premises
- Student Progress and Curriculum
- Admissions
- Ad Hoc Committees

## **8.4 Completion of Register of Interest form for the ensuing year**

Governors completed the standard NGA Register of Interest form and returned to it to the Clerk.

**AGREED:** That the above mentioned information be placed on the school website in line with Item 8.11.

## **8.5 Review of Governing Body 'Code of Conduct'**

A recommended Code of Conduct had been circulated to Governors with the agenda. The Clerk highlighted the new references to focus on the strategic functions and British Values. The Chair highlighted the sections on training and social media.

Governors **AGREED** that the Governing Body adopt the Code of Conduct.

*Note: All Governors present signed to confirm their acceptance of the Code*

## **8.6 Confirmation of Appointment of Governors with specific responsibilities**

Governors with specific responsibilities was reviewed and appointments were **CONFIRMED** in line with those of the previous year and set out at Appendix 1.

The link governors for the Senior Leadership Team (SLT) was discussed, with a proposal of two link meetings a year (autumn and spring) resulting in a minimum of 10 Governor Visits across the year. Governors were reminded of the SLT roles that had been circulated in the summer term.

Leadership & Management – Mrs C Chivers and Mrs R Fisher  
Outcomes (Student Progress) – Mr D Corner and Mr C Hough  
Teaching and Learning – Mrs A Doran and Mr B Morris  
Pastoral Student Support (Behaviour) – Mrs R Fisher and Mrs J Watts  
Transition and Development – Fr Jackson and Mrs K Pilkington

### **8.7 Confirmation of Governors' Eligibility**

Governors' attention was drawn to the previously circulated documentation and Governors were requested to complete the proforma and return it to the Clerk.

All Governors completed and returned the proforma to the Clerk.

### **8.8 DBS Checks**

Governors **NOTED** that DBS updates had been undertaken for Mrs A Doran on her re-appointment and Mrs R Fisher.

**ACTION:** Clerk to update Governor Hub.

### **8.9 Contact Details**

Governors checked the contact detail sheet circulated.

### **8.10 NGA Permission for email addresses.**

Governors completed the form giving their permission for NGA to have their email addresses.

### **8.11 Website Compliance**

The Clerk outlined recent updates to the Website Compliance Checklist.

**ACTION:** Mrs Julia Watts to review the website and feedback to School Business Manager.

### **8.12 Skills Audit**

NGA Form; SFVS Form; Training Record

Governors completed the NGA skills audit form that reflected the Governor Competency Framework (Item 12.2) and returned to Mrs D Kenny.

**ACTION:** Mrs D Kenny to complete the Skills Matrix for the GB and liaise with the Chair regarding skills gaps and Governor CPD requirements.

Members of the Finance and Premises Committee received copies of the SFVS skills form to complete (as per the guidance from the LA in item 12.12).

**ACTION:** Finance and Premise Committee members to complete and return to the Mr C Hough, Chair of Finance prior to the next committee meeting (before half term).

Governors were reminded of the importance of updating their training record on a regular basis. The Chair highlighted that there were a number of training courses that may be of interest to Governors on Governor Hub.

Governors **NOTED** the information.

## 9. CLEANING SERVICE – CONTRACT REVIEW/RENEWAL

Governors discussed the previously circulated cleaning service contract renewal. Chair of Finance, Mr Clive Hough, outlined the three options.

Option 1 was ISS who had undertaken a competitive tender process with Wigan Council in line with their procurement process. ISS were the school's current provider. The contract was for four years.

Option 2 was to tender for a new service

Option 3 was to bring Cleaning in-house and school directly employ staff.

**Q – How did the cost of Option 1 equate to the current costs?**

A – Approximately £6,000 per year cheaper.

Governors discussed that Option 3 had a saving of approximately £10,000 but that there were hidden unknown costs with this option relating to liability and HR.

It was **AGREED** unanimously to approve Option 1 and accept the ISS proposal for £83,815 annual service charge.

*Items 10 and 11 were taken together.*

## 10. HEADLINE 2017 GCSE RESULTS

The Head teacher circulated at the meeting a summary of the 2017 Headline GCSE results including confidential data of the headline English and Maths (E&M) results for the high schools in the Borough and wider Archdiocese.

English (best of Lit or Lang)	9 to 4	87%
(accountability measure)	9 to 5	62%
(equivalent to A-A*)	9 to 7	22.4%
Maths	9 to 4	81%
	9 to 5	52%
	9 to 7	19.0%

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English and Maths	9 to 4	76%
	9 to 5	43%

School 'happy' with the E&M 9 to 4 results, as they compare well with last year when taking into account the differences in the exam requirements. Both the Maths and combined figures were slightly up on last year, however difficult to make direct comparisons. Benchmarking against similar schools would indicate that the threshold was the same as last year or had dropped.

The highest achievers (9 to 7) were down compared to the old system but exam requirements were very different. There was no real comparative benchmark for the accountability figures (9 to 5).

Attainment 8 (of which 40% of scores were E&M) 48.8

School 'less happy' with the Attainment 8 score. This measure cannot be compared year on year. More detailed data integration was ongoing to unpick the reasons and the figure may change as there were a substantial number of remarks submitted reflecting the volatility of the data.

Normal average grades for the school were B to B- while this year average grade was C. There were grade point differences across all academic subjects with the practical subjects relatively similar to previous years.

### EBacc

45% of the cohort entered the EBacc.  
Standard pass 28% (62% of entry)  
Strong pass 23% (52% of entry).

The narrow gap between the standard and strong pass of EBacc results reflected the fact that the school had entered the right children into this qualification.

Information on the Attainment 8 'Legacy' GCSE demonstrated the impact of the revised points for 2017 in comparison with 2016. For example the difference between A and A\* now 1.5 points as opposed to 1 point with similar adjustments for B to A and C to B grades. This was a real factor with the top end results:

A* and A	33.2% (2016)	22.6% (2017)
9 to 7		17% (2017)
A* to C	81.6% (2016)	71.5% (2017)
9 to 4		78.6% (2017)

Prior Attainment (PA) of children at Key Stage 2 was also a consideration with a higher proportion of children in the 'middle' Level 4 PA range compared to 2016. There was anecdotal evidence in addition to the PA results that the 2017 cohort were not as bright as 2016 cohort or current Y11 (2018 cohort).

**Q – Was there a factor in Key Stage 2 results in 2018 and 2019 cohorts to influence the higher PA of pupils?**

A – Introduction of Level 6 SATs was for these cohorts and the higher PA was confirmed by CAT scores.

Governors **NOTED** that while it was good news that the current cohort had a higher PA there was a strong impetus to deliver top end results for the current Y11 cohort.

Progress 8 – the measure was relative to national school results and would be out in October. There was a possibility of a negative Progress 8 score.

In addition to the key priorities identified the school would:

- Await the results of the remarks.
- Review at a subject level to identify any issues with honest conversations with Heads of Departments.
- Assess the impact of a single grade missed.
- Review pupils' ability to cope with 'year-end loading' of exams.
- Assess the impact, if any, of levels of aspiration resulting from the offers given by sixth form colleges.
- Impact of the afterschool support since January 2017. Consider whether it had a negative impact in creating false comfort.

The school's emphasis was on the progress of the current Y11 cohort with the introduction of both target grades and minimum expected grade (based on PA). The school was focused on every grade point.

## **11. SCHOOL IMPROVEMENT**

11.1 Review of 2016/17

11.2 Priorities for 2017/18

The Deputy Head (DHT) circulated a draft of the School Improvement Plan at the meeting, which was a high level document with no subject specific information. The monitoring calendar had been altered to reduce the time reviewing the results and focus on school improvement rather than school self-evaluation. The DHT outlined the appraisal timetable and the new software (APA Pro) purchased to support a whole school monitoring of Y11 at a class or pupil level.

The Governors discussed the results. The following comments and concerns were raised as challenge to the Head teacher (Strategic Function 2).

**Q - What was the volume of the remarks and the cost implications?**

There was in excess of a 100 remarks at a cost £36 per remark. If a change in the mark then the cost was refunded. Every subject lead had submitted a minimum of 10 remarks and there had been careful and focused consideration of the papers before requesting a remark.

**Q - Was there a pattern developing (downward trend) with a second consecutive year that school was 'unhappy' with the results, noting that all schools and their pupils were experiencing the same challenges with respect to the new exam regimes?**



A – No. The ‘trend’ over the last few years is very difficult to measure as the exam rules, grades and equivalences vary so much. The 2017 cohort underachieved more significantly with a group of pupils in the middle PA banding. The dynamic of the cohort was also very different to 2016 where a significant group of ‘outliers’ had affected the progress data whereas progress in the middle ability had been stronger. The exam regime had a greater dependency on the ability to remember (no formula books or key texts permitted). The comparison year on year was not representative as there were different measures used.

**Q – Does the comparative data need to be across all schools not just the Catholic High Schools?**

A – The school has a wide geographical catchment and a diverse intake in contrast to many community High Schools that reflect their local community. Comparison with other Catholic schools was a realistic benchmark. We do also compare with all Wigan schools to benchmark.

**Q – How had specific groups performed, for example Pupil Premium?**

A – More detail would be presented at the Student Progress Committee but there were 22 Disadvantaged pupils in the cohort. They achieved:

English	9 to 4	73%	
Maths	9 to 4	54%	
English and Maths	9 to 4	59%	Cohort 76%

**Q – Would the results trigger an Ofsted Inspection?**

A – If the data was deemed a significant dip then the results might trigger an inspection. The School Self Evaluation was based on other factors and outcomes as well as the data judgement.

**Q – Had the changes in the levels of teaching experience and staff changes had an impact on the results?**

A – While staff changes had taken place for the 2017 Y11 Cohort, the school had a good recruitment policy and there were continuous changes in the curriculum.

School had developed a specific plan for the 2018 Y11 cohort with two groups identified to make better progress than they were currently in light of their PA and pastoral considerations. It was **NOTED** that the cohort had never sat an exam and that the grade boundaries in English and Maths were clearer than last year (what a ‘9’ exam paper looks like etc.). The next data drop was early October and monitoring of the cohort would be over shorter tracts of time.

**Q What actions were in place to support progress for all year groups from Year 7 to Year 11 and prepare them for examinations?**

A – All years were making progress. The revised teaching and Learning approach ‘Peter’s Progress’ in Key Stage 3 was embedded and a range of assessments were ongoing to collate data for Years 7 to 9. The focus was not just on Year 11. Transition matrices for Key Stage 3 were not available on the new software but would be developed over time. Every single child’s progress was a focus with a classroom level focus for PA for a data journey from Year 7 to Year 11.



There was a discussion about the messages to parents including parent evenings being held after college application windows and the low offers provided by sixth form colleges for A level courses.

The School Improvement Plan was drafted to reflect the four areas of focus for Ofsted. Transition and Development was a cross cutting theme. Implementation and target monitoring would be the focus of the SLT link review meetings.

Governors **NOTED** the information provided.

## **12. ITEMS REQUESTED FOR CONSIDERATION BY THE LA**

Governors received prior to the meeting a comprehensive booklet detailing the items requested by the LA for their consideration.

### **12.1 Process for the Removal of Elected Governors**

Governors **ADOPTED** the process, subject to an amendment to the wording of Appendix 2 to include a reference to the 'right to appeal' and the Chair of Governors signed the proposed Terms of Reference.

**ACTION:** Clerk to update the Appendix 2 with Governor Services.

### **12.2 Governor Competency Framework and Revised Governor Skills Audit**

Governors **NOTED** the information and work undertaken at Item 8.12.

### **12.3 Clerking Competency Framework**

Governors **NOTED** the information.

### **12.4 Exclusions from Schools – New Statutory Guidance 2017**

Governors **NOTED** the information and the Head teacher gave a brief summary of the changes, highlighting the flow diagram and confirmed that school was adopting the new guidance.

### **12.5 Licensed Deficit and Capital Loan Procedures for Schools**

Governors **NOTED** that this item referred to the final version of the draft document discussed at the Finance and Premises Committee in the summer term.

### **12.6 General Data Protection Regulations**

Governors discussed the requirements and **NOTED** the information.

#### **Q – Who in school was responsible for Data Protection?**

A – The School Business Manager (SBM). Matt Roberts, SBM and the Network Manager, Paul Sharp, were booked on to attend a course on the regulations.

Mrs K Pilkington **AGREED** to view the webinar on behalf of the Governing Body.

#### **12.7 Penalty Notices for Pupil non-attendance**

The Head teacher gave a brief overview of the options and Governors **NOTED** that their preferred option would be considered by the LA with the responses from other schools in determining the final LA position. Governors discussed the options, their effectiveness and costs.

Governors **AGREED** to retain Option 1.

**ACTION:** Clerk to inform Education Support of the Governor's decision.

#### **12.8 Pay Policy 2017/18: School Teachers Pay and Conditions 2017**

Governors **NOTED** the interim communication, the potential impact on school budgets (that would be discussed at Finance and Premises), and the recommendation on Performance Management reviews.

#### **12.9 Local Authority School Categorisation**

Governors **NOTED** the information and that school was provisionally a Category 1.

#### **12.10 Analyse School Performance (ASP) - Raise On-line Replacement**

The Head teacher informed Governors that while ASP had been uploaded with 2016 data, in-depth training would be provided by school in a Student Progress and Curriculum committee once the 2017 data was available. A brief training for all Governors would be also provided.

**ACTION:** Clerk to include ASP on the autumn Committee and FGB agendas subject to the availability of the 2017 data.

#### **12.11 Wigan Education Partnership (WEP) Data Sharing Agreement**

Governors **NOTED** the information and that the school had already benefited from the agreement (Items 10 and 11). The Chair and Head teacher signed the agreement and the form returned to the Clerk for submission.

**ACTION:** Clerk to return the completed agreement form to EBIU.

#### **12.12 Determination of Admission Arrangements 2019/20**

Governors **NOTED** the information.

**ACTION:** SBM to provide the necessary documentation to the School Organisation team.

## **2.13 Skills Matrix for governors with financial management responsibilities**

Governors **NOTED** the information and the actions taken at item 8.12.

## **13. GOVERNING BODY MINUTES**

### **13.1 Approval of the minutes**

Governors **AGREED** that the minutes of the Governing Body meeting held on **4<sup>th</sup> July 2017** be signed as a correct record by the Chairperson and **AUTHORISED** publication in accordance with the School Governance (Roles, Procedures and Allowances) (England) Regulations 2013.

### **13.2 Matters arising from the Governing Body minutes.**

Item 10.1 – External Adviser for Head Teacher Performance Management  
The Chair informed Governors that Damian Roach had retired and a new external adviser was required. Options going forward was a consultancy firm; any recommendations from other Heads of Catholic Schools or support from the Archdiocese Secondary School Improvement Trust (14.1). The item was time critical so the Chair would work with the Head teacher to identify a suitable candidate.

Governors **NOTED** the update.

#### Item 9.4 – Parent Governor Election Process

School would initiate the parent election process to run over the half term with the aspiration of a new Parent Governor in place for the autumn FGB in December.

**ACTION:** School to commence the Parent Governor Election process.

#### Item 14.1 – Archdiocese Secondary School Improvement Trust

Governors requested an update. Nothing to report at the moment but a update would be provided by the Head teacher at the next FGB meeting after he had attended the inaugural Trust Board meeting next week.

**ACTION:** Clerk to include the Archdiocese Secondary School Improvement Trust on the Autumn FGB agenda.

## **14. CORRESPONDENCE**

No correspondence had been received.

## **15. ANY OTHER BUSINESS**

### **15.1 Finance Update**

Mr C Hough, Chair of Finance and Premises, gave a brief overview of the budget situation. The teacher absence contingency budget had been fully allocated and, following emergency repairs over the summer break, the Refurbishment/materials budget had been fully spent. The budget was therefore was tight and would

continue to get tighter over the next six months. Mr C Hough confirmed that he was in regular contact with the SBM over the school finances.

Governors **NOTED** the information.

## 15.2 Staff update

This item was deemed confidential for the purpose of the minutes.

## 16. CONFIDENTIALITY

Governors **NOTED** the highly confidential nature of the shared data presented in items 10 and 11 and their discussions of the staff update at Item 15.2.

## 17. DATES OF NEXT MEETINGS

Governors **NOTED** the dates of the meetings for the 2017/18 as detailed on the Agenda. Meeting dates for the next term were:

Student Progress	Tuesday 17 <sup>th</sup> October 2017 at 5.30pm
Personnel	Tuesday 21 <sup>st</sup> November 2017 at 6.30pm (Pay at 5pm).
Finance and Premises	Tuesday 28 <sup>th</sup> November 2017 at 6pm
Admissions then FGB	Tuesday 12 <sup>th</sup> December 2017 at 6pm

*The meeting closed at 8.30pm.*

## Appendix 1 – Governing Body Review

**Name of School: St Peter’s Catholic High School**

**Governing Body Organisation 2017/18**

Reviewed at Governing Body Meeting on: 12<sup>th</sup> September 2017

Committee Chairs and Vice Chairs will be elected by the Committee

<b>Personnel</b>		
<b>Chair: TBC at Committee</b>		
<b>Vice Chair: TBC at Committee</b>		
<b>Clerk: Governor Services – Catherine White</b>		
<b>Name</b>	<b>Type of Governor / Associate Member</b>	<b>Voting rights</b>
Fr B Jackson	Foundation	Y
Mrs C Chivers	Foundation (Chair of GB)	Y
Mrs R Fisher	Foundation	Y
Mrs K Pilkington	Foundation	Y
Mrs J Watts	Parent	Y
Mr A McGlown	Head teacher	Y
Mrs C White	Clerk	N
<b>Student Progress and Curriculum</b>		
<b>Chair: TBC at Committee</b>		
<b>Vice Chair: TBC at Committee</b>		
<b>Clerk: Governor Services – Catherine White</b>		
<b>Name</b>	<b>Type of Governor / Associate Member</b>	<b>Voting rights</b>
Mr A McGlown	Head teacher	Y
Mrs C Chivers	Foundation (Chair of GB)	Y
Mr C Hough	LA	Y
Mrs R Fisher	Foundation	Y
Mrs J Watts	Parent	Y
Mr D Corner	Foundation	Y
Mrs D Kenny	Staff	Y
Mrs C White	Clerk	N
<b>Finance and Premises</b>		
<b>Chair: TBC at Committee</b>		
<b>Vice Chair: TBC at Committee</b>		
<b>Clerk: Governor Services – Catherine White</b>		
<b>Name</b>	<b>Type of Governor / Associate Member</b>	<b>Voting rights</b>
Mr A McGlown	Head teacher	Y
Mrs C Chivers	Foundation (Chair of GB)	Y
Mr C Hough	LA	Y
Mrs K Pilkington	Foundation	Y
Mr B Morris	Foundation	Y
Mrs A Doran	Foundation	Y
Mrs C White	Clerk	N
<b>Pay Committee</b>		

Name	Type of Governor
Mrs J Watts	Parent
Mrs K Pilkington	Foundation
Mrs A Doran	Foundation

Pupil Discipline  
 General Complaints  
 Staff Dismissal/Grievance/Appeals Committee

Three Governors with no prior knowledge, will be called to form these committees based on their availability and skills in line with the Terms of Reference.

Headteacher Performance Management Reviewers	
Name	Type of Governor
Mrs C Chivers	Foundation (Chair of GB)
Mrs R Fisher	Foundation
Fr B Jackson	Foundation

**Specific Responsibilities**

Responsibility	Name of Governor
SEND Governor*	Mrs Julia Watts
Safeguarding/Child Protection Governor including Children Looked After*	Mrs Ruth Fisher
Leadership and Management SLT Link Governors	Mrs Caroline Chivers and Mrs Ruth Fisher
Teaching and Learning SLT Link Governors	Mrs Anne Doran and Mr Bob Morris
Behaviour, Pastoral, Student Support SLT Link Governors	Mrs Ruth Fisher and Mrs Julia Watts
Student Progress Link Governors including Pupil Premium	Mr David Corner and Mr Clive Hough
Health and Safety Governor	Mr Bob Morris
Transition and Development SLT Link Governors	Mrs K Pilkington and Fr B Jackson.
Governing Body CPD Coordinator	Mrs Diane Kenny

\*statutory



**DATES OF 2017/18 MEETINGS**

**Full Governing Body (FGB)**

Business Planning	Tuesday 12 <sup>th</sup> September 2017 at 6pm
Autumn	Tuesday 12 <sup>th</sup> December 2017 at 6pm (Admissions then FGB)
Spring	Tuesday 27 <sup>th</sup> March 2018 at 6pm
Summer	Tuesday 10 <sup>th</sup> July 2018 at 6pm

**Finance and Premises**

Autumn	Tuesday 28 <sup>th</sup> November 2017 at 6pm
Spring	Tuesday 20 <sup>th</sup> March 2018 at 6pm (budget set)
Summer	Tuesday 5 <sup>th</sup> June 2018 at 6pm

**Curriculum and Standards**

Autumn	Tuesday 17 <sup>th</sup> October 2017 at 5.30pm
Spring	Tuesday 6 <sup>th</sup> February 2018 at 5.30pm
Summer	Tuesday 26 <sup>th</sup> June 2018 at 5.30pm

**Personnel**

Autumn	Tuesday 21 <sup>st</sup> November 2017 at 6.30pm (Pay at 5pm).
Spring	Tuesday 13 <sup>th</sup> February 2018 at 6pm
Summer	Tuesday 15 <sup>th</sup> May 2018 at 6pm

